

Sub Category	Budget Line Items	Budget Description	2023/2024 Actual as of 1/21/24 plus Projected Spend	2023/2024 Budget	2024/2025 Budget	Comment
National	National Tax Assessment	102 mothers@\$137	\$12,467	\$ 13,152.00	\$ 13,974.00	
	National Convention Assessment	102 mothers@\$20	\$2,060	\$ 1,920.00	\$ 2,040.00	
	Chapter Bonding Fee		\$50	\$ 50.00	\$ 50.00	
	National Total		\$14,577	\$15,122	\$16,064	
Regional	Regional Tax	102 Mothers@\$52	\$4,784	\$ 4,992.00	\$ 5,304.00	
	South Central Region Natl Conference Assessment		\$0			
	Regional Teen per Capita	\$32	\$	\$ -	\$ -	
	Regional Total		\$4,784	\$4,992	\$5,304	
Teen Conference	Registration Fee	23/24: 7 Grad@ \$150, 18 Teens@\$100, plus teen delegates	\$ 4,400	\$ 4,400	\$ 4,250	50% gradutes attend plus 13 remaining TOPS
Northeast Dallas	Officer Training		\$ 500	\$ 500	\$ 750	
	Hotel Accommodation	President/3 Teen Sponsors/1Teen Delegates/1 Teen Alternate	\$ 1,600	\$ 1,600	\$ 1,600	
	Hotel Accommodation(Chaperones)- Stipend	5 Chaperones@250 (Chaperones dependent on # of teens attending)	\$ 1,750	\$ 1,750	\$ 1,250	
	Registration Fee (Chaperones)	5 Chaperones (5 mothers@\$350) based on 25 Teens Attending	\$ 2,100	\$ 2,100	\$ 1,750	1/2 registration fee
	Travel Allowance	Var/Bus Commute	\$ -	\$ -	\$ 3,000	
	Scrapbook	1 printed copy	\$ 150	\$ 150	\$ 150	
	Courtesies	plus \$125 for National Endorsed Candidate	\$ 150	\$ 150	\$ 275	
	Ad/Pict. Souvenir Book	Chapter Ad (\$125), Teen Chapter Photo (\$25)	\$ 150	\$ 150	\$ 150	
Total			\$10,800	\$10,800	\$13,175	
National / Regional Conference	Registration Fee	2 registrations @\$895	\$ 800	\$ 800.00	\$ 1,790.00	
July 22-28	Hotel Accommodations	1 Double Room for @\$400 - 7 nights	\$ 1,932	\$ 2,300.00	\$ 2,800.00	
	Travel Allowance	Air & Ground Transportation (Delegate, and Alternate)	\$ 198	\$ 2,200.00	\$ 1,800.00	
	Courtesies	National Executive Board	\$ 150	\$ 250.00	\$ 250.00	
	Scrapbook		\$ -	\$ -	\$ 200.00	
	Ad/Picture Souvenir Book	1/2 Page Ad	\$ -	\$ 325.00	\$ 325.00	
			\$ -	\$ -	\$ -	
		MST Fellow Actuals and 2023/2024 for MST Fellows	\$ -	\$ 456.00	\$ -	
National / Regional Conference Total			\$3,080	\$6,331	\$7,165	
National Legislative Meeting	Hotel Accommodations	1 Double Room for 3 Nights (\$250)	\$ 1,419	\$ 750.00		
(Bi-Annual)	Chaperone Expenses		\$ 794	\$ 100.00		
(Up the Hill)	Scrapbook		\$ -			
	Courtesies		\$ -	\$ 100.00		

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	Travel Allowance	flight (teen + parent)	\$ 494	\$ 970.00		
	Registration Fee	teen representative	\$ 719	\$ 775.00		
Meeting Total			\$ 3,426	\$ 2,695	\$ -	
Area Workday	Hotel Accommodations	2 night for Pres & Treas	\$ 643	\$ 350.00	\$ 700.00	
(Far North Dallas)	Community Service Project		\$ 500	\$ 500.00	\$ 500.00	
	Registration Fee	For President and Treasurer(2@ \$275)	\$ 525	\$ 520.00	\$ 550.00	
	Mother Courtesies		\$ 150	\$ 150.00	\$ 150.00	
	Registration Fee- Teen President		\$ -	\$ 250.00	\$ 275.00	
	Teen Courtesies		\$ -	\$ 100.00	\$ 100.00	
	Travel Allowance	President Retreat	\$ 200	\$ 250.00	\$ 250.00	
	Air Fare	\$325 roundtrip per ticket	\$ -	\$ -	\$ 650.00	
(New Orleans)			\$ 2,018	\$ 2,120	\$ 3,175	
Children's Cluster	Cluster Day	Supplemental for supplies; Registration	\$ 200	\$ 200.00	\$ 200.00	
Total			\$ 200	\$ 200	\$ 200	
Operating Expenses	Graduating Senior Gifts	24/25: 13 graduates	\$ 1,600	\$ 1,600.00	\$ 1,300.00	
	Chapter Storage		\$ 1,459	\$ 1,200.00	\$ 1,500.00	
	Contingency		\$ 1,000	\$ 1,000.00	\$ 1,000.00	
	Meeting Expenses	\$1000/meeting (5 meetings)	\$ 1,000	\$ 1,000.00	\$ 5,000.00	
	Refreshments		\$ 224	\$ 300.00	\$ 400.00	
	Technology	Constant Contact, Website, Google Drive, Election Runner, Signup Genus, Zoom Pro, Zoom for Large Meetings, Domain Name	\$ 595	\$ 1,000.00	\$ 1,000.00	
	Dry Cleaning -Linens		\$ 200	\$ 200.00	\$ 200.00	
	Courtesies	Chapter Courtesies	\$ 500	\$ 500.00	\$ 500.00	
	Up-the-Hill Seniors	24/25:13 Grads @ \$35	\$ 560	\$ 560.00	\$ 455.00	
	Up-the-Hill Chapter Collage		\$ 250	\$ 250.00	\$ 250.00	
	Printing/Photocopying		\$ 350	\$ 350.00	\$ 350.00	
	Mail Box		\$ 240	\$ 225.00	\$ 225.00	
	Postage/Mailing/Admin	office supplies included	\$ 300	\$ 300.00	\$ 300.00	
	Bank Fees/Checks		\$ 250	\$ 250.00	\$ 250.00	
	President Stipend		\$ 500	\$ 500.00	\$ 500.00	
	Outgoing Office Gifts		\$ -	\$ 1,200.00	\$ -	
Operating Expenses Total			\$ 9,028	\$ 10,435	\$ 13,230	
			\$9,145			
Mothers' Activities	Annual Planning Retreat	Includes Programming Planning	\$ 3,021	\$ 2,500.00	\$ 3,100.00	
	EB Planning Retreat		\$ 500	\$ 500.00	\$ 500.00	
	Prospective Mothers Tea		\$ 500	\$ 500.00	\$ 500.00	

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	Associates Plaques	For Mothers Graduating Out (9 graduating out @ \$120)	\$ 840	\$ 840.00	\$ 1,080.00	
	Membership	Membership Committee Activities	\$ 1,000	\$ 1,000.00	\$ 1,000.00	
	Children Awards		\$ 175	\$ 175.00	\$ 175.00	
	Kimberly Marcel Service Award		\$ 150	\$ 150.00	\$ 150.00	
	Mother of the Year Associates and Father of the Year		\$ 150	\$ 150.00	\$ 150.00	
	Terry Spriggins New Mother Award		\$ 100	\$ 100.00	\$ 125.00	
	Beautillion Entrance Fee, Souvenir Journal Ad & Gift	Missouri City-Sugarland Beautillion	\$ -	\$ -	\$ -	
Mothers' Activities Total			\$ 6,536	\$ 6,015	\$ 6,905	
			\$7,400			
TOPS' Activities	Annual Planning Retreat Meeting Expenses		\$ 250	\$ 250.00	\$ 250.00	
	UNCF Sponsorship	sponsorship plus 1 brick for support	\$ 500	\$ 500.00	\$ 500.00	
			\$ 300	\$ 300.00	\$ 400.00	
TOPS' Activities Total			\$ 1,050.00	\$ 1,050.00	\$ 1,150.00	
Chapter Wide Events	Jack and Jill Day		\$ 4,202	\$ 5,500.00	\$ 5,500.00	
	Christmas Party		\$ 6,500	\$ 6,500.00	\$ 6,500.00	
	Black History Activity		\$ 4,000	\$ 4,000.00	\$ 4,000.00	
	Family Day		\$ 4,000	\$ 5,500.00	\$ 5,500.00	
	Father's Auxiliary			\$ 250.00	\$ 250.00	
	Fall Festival		\$ 253	\$ 250.00	\$ 250.00	
	Founders Day		\$ 500	\$ 500.00	\$ 500.00	
Total			\$ 19,455	\$ 22,500	\$ 22,500	
Children Activities	TOPS	61 TOPS x \$20 x 6 activities	\$ 2,187	\$ 6,720.00	\$ 7,320.00	
	Young Achievers	30 YAs x \$20 x 6 activities	\$ 704	\$ 4,320.00	\$ 3,600.00	
	Vision Keepers	20 VKs x \$20 x 6 activities	\$ 569	\$ 1,680.00	\$ 2,400.00	
	Champs	27 Champs x \$20 x 6 activities	\$ 538	\$ 2,640.00	\$ 3,240.00	
	Dreamers	29 Dreamers x \$20 x 6 activities	\$ 1,097	\$ 2,880.00	\$ 3,480.00	
Total			\$ 5,095	\$ 18,240	\$ 20,040	
Grand Total			\$ 80,049	\$ 100,500	\$ 108,908	
					\$ (2,250.00)	
					\$ -	
Budget Total			\$ -	\$ 100,500.00	\$ 106,658.00	
Dues				\$ 1,046.88	\$ 1,045.67	

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					\$ (1.21)	Dues increase vs prior programming year

		Quickbooks Operating Account Register			\$ 94,749.74	
		Teen Conference			\$ (10,800.00)	
		Remaining Programming Budget			\$ (7,475.00)	
		TOPs Meeting expenses			\$ (500.00)	
Less Remaining Expenses for 2023/2024 Programming Year		Misc/membership			\$ (1,500.00)	
		Senior Gifts			\$ (1,600.00)	
		Contigency/Meeting Expenses			\$ (2,000.00)	
		Associates Plaques			\$ (840.00)	
		Up the Hill			\$ (810.00)	
		Black History/Black Family Day			\$ (9,000.00)	
		Awards			\$ (525.00)	
		Children's Cluster funding			\$ (20,626.24)	
		Estimated Quickbooks Bank Balance			\$ 39,073.50	
			Previously Encumbered funds - Teen Conference 2026			\$ (8,000.00)
		Allocate to Dues Underruns			\$ (3,500.00)	
		Associates Balance in Bank Account			\$ (2,206.25)	
		Proposed encumbered funds - Teen Conference 2026			\$ (17,000.00)	
		Project Power Funds (have until 2025 to spend)			\$ (5,000.00)	
		Bank Balance			\$ 3,367.25	